

ADDIE DOBSON

Project Manager & Producer

 [LinkedIn](#)

 adobson912@gmail.com

TV/FILM

WESTFALL GOLD 'Convoy of Hope' Associate Producer & Travel Coordinator- Remote	NOV 2024- JAN 2025
OTG PRODUCTIONS LLC 'Off the Grid' Production & Travel Coordinator - Jackson, MS	SEPT 2024--OCT 2024
MARSHMALLOW LLC 'Marshmallow' Production & Travel Coordinator - Carrollton, KY	JUNE 2023--JULY 2023
WALT DISNEY COMPANY 'Blade' Health & Safety Supervisor - Atlanta, GA	MAY 2022-MAR 2023
VOLITION MEDIA 'Sam & Kate' Asst. Office & Travel Coordinator - Thomasville, GA	MAR 2022-APR 2022
WALT DISNEY STUDIOS 'Dr. Strange: Multiverse of Madness' AP Health & Safety Coordinator - Hybrid / Los Angeles, CA	JUN 2021-MAR 2022
WALT DISNEY STUDIOS 'Thor: Love & Thunder' AP Health & Safety Coordinator - Hybrid / Los Angeles, CA	JUL 2021
WALT DISNEY STUDIOS 'Hollywood Stargirl 2' Health & Safety Coordinator - Hybrid / Los Angeles, CA	APR 2021- MAY 2021
WALT DISNEY STUDIOS 'Rescue Rangers' Health & Safety Coordinator - Hybrid / Los Angeles, CA	NOV 2020-- APR 2021

MUSIC & LIVE EVENTS

TED 'TEDWoman 2023' Lead Event Assistant- Atlanta, GA	NOV 2024
TED 'TEDNext 2022' Lead Event Assistant- Atlanta, GA	NOV 2023
LOVE & LACE EVENTS Valley Pride Festival Event & Production Coordinator - Hybrid / Burbank, CA	SEPT 2018-NOV 2018
CMA FESTIVAL AT&T U-Verse Fan Fair X Event Assistant - Nashville, TN	JUN 2013
AEG PRESENTS Suicidal Tendencies - Plaze Live Artist Liaison & Runner - Orlando, FL	MAY 2013
AEG PRESENTS Gary Allen - Maxwell C. King Center Artist Liaison & Runner - Melbourne, FL	APR 2013
AEG PRESENTS Fort Rock Festival - Jetblue Park Artist Liaison & Runner - Fort Myers, FL	APR 2013
AEG PRESENTS Bruce Hornsby - Plaze Live Artist Liaison & Runner - Orlando, FL	MAR 2013
LONDON 2012 OLYMPICS Olympic Park & Arenas Risk Assessment Assistant- London, UK	JUL 2012-AUG 2012

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TV/FILM CONTINUED

WALT DISNEY STUDIOS 'Cruella' AP Health & Safety Coordinator - Hybrid / Los Angeles, CA	OCT 2020-NOV 2020
CBS 'SEAL Team' S3 Travel Coordinator & Secretary - Los Angeles, CA	JUL 2019-DEC 2019
PORTAL- A 'Breaking The Ice with Adam Rippon' Production Coordinator - Los Angeles, CA	MAR 2019- APR 2019
GEORGIA PUBLIC BROADCASTING 'Chemistry Matters' Associate Producer & Production Coordinator - Atlanta, GA	OCT 2014-AUG 2016

MUSIC & LIVE EVENTS CONTINUED

FESTIVAL REPUBLIC Latitude Music Festival - Henham Park Artist Liaison & Runner - Suffolk, UK	JUL 2012
FESTIVAL REPUBLIC Orlando Calling Music Festival - Citrus Bowl Park Assistant Ground Transport Coordinator - Orlando, FL	SEPT 2011-NOV 2011
PLUSH RECORDING STUDIO Michael Shelly I Roquis Studio Intern & Assistant to Artist Manager- Winter Park, FL	JAN 2010-MAR 2013

SKILLS

- Slack, Trello, Asana, & Microsoft Teams Software
- Adobe Creative Cloud & Frame.io Expert
- Scenechronize, Doczilla, DAX Platform Savy
- Proficient in Microsoft 365 Suite
- Final Draft Experience
- Team management & Communication
- FilmmakerPro, Concur, Greenslate, & Quickbooks
- MediaPulse Asset Management
- Measure Logistic & Safety: NFPA 140 & OSHA
- Workday Dashboard Management
- Sabre Training & CRM Software
- Brand & Social Media Management

AWARDS

Official Selection 'Legend of the Mermaid Tree' Romance & Relationships Festival	2022
Finalist 'Cultural Exchange' Next Generation Indie Film Awards	2019
Official Selection 'EMILY' Canada & International Short Film Festival	2019
Official Selection 'EMILY' New York Los Angeles International Festival	2019
Official Selection 'EMILY' Georgia Shorts Festival	2019

EDUCATION

FULL SAIL UNIVERSITY

Bachelors of Entertainment Business	2010-2012
Masters of Entertainment Business	2012- 2013

